



Dear Sir/Madam,

Greetings from The Address Hotels + Resorts!

Kindly note that all Citizens of the following countries do not require an entry visa as they will be issued a visit visa on arrival at the airport while passing through the immigration counter:

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| 1. Andorra | 17. Hong Kong | 33. Poland |
| 2. Australia | 18. Hungary | 34. Portugal |
| 3. Austria | 19. Iceland | 35. Romania |
| 4. Belgium | 20. Ireland | 36. San Marino |
| 5. Brunei | 21. Italy | 37. Singapore |
| 6. Bulgaria | 22. Japan | 38. Slovakia |
| 7. Canada | 23. Latvia | 39. Slovenia |
| 8. Croatia | 24. Liechtenstein | 40. South Korea |
| 9. Cyprus | 25. Lithuania | 41. Spain |
| 10. Czech Republic | 26. Luxembourg | 42. Sweden |
| 11. Denmark | 27. Malta | 43. Switzerland |
| 12. Estonia | 28. Malaysia | 44. United Kingdom |
| 13. Finland | 29. Monaco | 45. United States |
| 14. France | 30. Netherlands | 46. Vatican City |
| 15. Germany | 31. New Zealand | |
| 16. Greece | 32. Norway | |

Israeli nationals are not permitted to enter Dubai or the United Arab Emirates.

Citizens of the Arab Gulf Cooperation Council member states (Bahrain, Kuwait, Qatar, Oman and Saudi Arabia) do not require a visa.

We strongly advise against traveling before a visa has been issued by Dubai Immigration for nationalities not mentioned above.

In order to assist you with the Visa Application process we would request you to kindly provide us with the following documents:

Visa Process Requirements:

- Visa application form duly filled in for each applicant. (Please find attached)
- Clear color scanned passport copy of each applicant with at least 6 months validity.
- Clear, color scanned photograph of each applicant.
- Birth certificate copy (either in English or Arabic) for an applicant less than 18 years of age when traveling with their parents.
- Credit Card Authorization Form duly filled and signed. (Please find attached)
- Clear scanned copy of the Credit Card, front and back.

- Clear scanned passport copy of the credit card holder.
- A confirmed reservation at any of The Address Hotels + Resorts.
- Medical insurance valid in Dubai (This will be applied for on your behalf and is included in the cost of the visa)

Visa charges and processing time:

*Tourist Visa at AED 550/- requires around 4 – 7 working days with the exception of Fridays, Saturdays and Public Holidays.

Visa charges are non-refundable in case of cancellation or rejection and valid for a single entry through Dubai International Airport only.

*The above rates are inclusive of Administrative expenses of AED 190 per visa.

Validity:

Tourist Visas are valid for entry to Dubai for 60 days from the date of issue, and then for 30 days from the date of entry to Dubai.

Terms and Conditions:

The hotel requires a credit card authorization of **AED 5000/-** per visa application as a legal requirement. The deposit is taken towards any fines applicable during the stay of the guest in the UAE. Within 2 days of exit from the UAE the exit copy with the stamp has to be sent to the hotel following which the authorized amount will be released.

The hotel can only process visas for guests staying at the hotel for the entire duration of the visit to the UAE. Should you be staying longer in UAE, please note that your visa will not be valid after completion of your stay at The Address Hotels + Resorts.

The above Visa charges are valid for arrivals through Dubai International Airport only. For arrivals other than Dubai International Airport, additional charges would be applicable

Sharjah – AED 750/- will be additional for the transportation and submission charges.

Abu Dhabi – AED 900/- will be additional for the transportation and submission charges.

Al Ain – AED 900/- will be additional for the transportation and submission charges.

In the case of a change of visa status, documented proof from Immigration of this change must be sent to the Sponsor (The Address Hotels + Resorts) before the expiry of the visa to avoid any fines.

While we will apply for a visa on your behalf, the submission does not guarantee a visa will be issued. Any delay in processing or release of visas is entirely at the discretion of the local authorities, and the hotel takes no responsibility for any losses incurred as a result of non-issuance or delayed issuance of visas.